

# Jarvis Contracting Ltd

Jarvis Contracting Ltd, part of the Jarvis Group is a successful building contracting Company. Due to expansion of our Contracting Department we are seeking to employ an Estimator/Senior Estimator and a Site Manager.

## **Estimator/Senior Estimator**

Working as part of the pre-construction team you will work upon a portfolio of estimates and will lead the tender/bid process, whilst liaising closely with operational teams, supply chain and external consultants to ensure projects are competitive.

You will lead tender adjudication meetings, prepare reports and recommendations, after submission will be involved with bid or tender negotiations.

You will need to demonstrate experience of estimating building schemes between £1 – 6m, have knowledge of all forms of estimating particularly Design and Build and including bills of quantities and negotiated contracts, additionally you must have good organisational skills and be IT literate.

## **Site Manager**

Living and working within a 30 mile radius of the Home Counties, you will be an experienced Site Manager with contracts valued from £1- 6million within the health, education, commercial and housing sectors. Your responsibilities will include complete construction supervision from contract award, you will lead and motivate the site team to deliver the project, within programme and budget, whilst ensuring that quality, health and safety and company procedures are adhered to and that the Company is not exposed to unnecessary risk at site level, additionally you will liaise with clients consultants to ensure the project runs smoothly and develop an on-site client focused approach.

You will need to hold a current First Aid at Work Certificate and the appropriate Health & Safety Training.

**Applications in the first instance together with salary expectations to**

**Christine Wallsworth on 01582 711701**

**or by email: [cwallsworth@jarviscontracting.co.uk](mailto:cwallsworth@jarviscontracting.co.uk)**

**Jarvis Contracting Ltd, No 1 Waterside,  
Station Road, Harpenden, Herts AL5 4US.**

**[www.jarviscontracting.co.uk](http://www.jarviscontracting.co.uk)**

We are an equal  
opportunities employer

The Jarvis logo consists of the word "Jarvis" in a bold, white, sans-serif font, set against a solid black rectangular background.